

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 1, 2024**

CALL TO ORDER

Mayor Phillips called the April 1, 2024, meeting of the Green Township Committee to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Virginia “Ginnie” Raffay, Michael Rose, and Mayor Phillips

Absent: James DeYoung and Bader Qarmout

Rose motioned to excuse the absent members

Seconded: Raffay

Discussion: None

All were in favor.

Also present: Mark Zschack, Township Clerk; Ursula Leo, Township Attorney; and Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA: Mayor Phillips requested a motion to approve the agenda

Motion: Raffay

Seconded: Rose

Discussion: None

All were in favor.

OPEN PUBLIC SESSION #1: Mayor Phillips opened the meeting for public comments for items on the agenda. There being no public comments offered, Mayor Phillips closed Open Public Session #1.

CONSENT AGENDA:

1. RESOLUTIONS: *(Approval of the Following)*

None

2. CORRESPONDENCE: *(Acceptance for Filing of the Following)*

None

3. REPORTS: *(Acceptance for Filing of the Following)*

a. Environmental Advisory Committee Minutes - December 5, 2023

b. Animal Control Report - October to December 2023

c. Sussex County Division of Health Inspection Report - February 12 to March 13, 2024

Rose motioned to move Consent Agenda

Seconded: Raffay

Discussion: None

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

DISCUSSIONS: None

OLD BUSINESS:

a. Public Hearing and Adoption on Introduced and Amended Budget (Resolution 2024-84)

Mayor Phillips opened the meeting for public comments.

There being no public comments offered, Rose motioned to close Public Hearing and adopt the 2024 budget.

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

b. Public Hearing and Adoption Ordinance 2024-02 - Bond Ordinance to Authorize the Acquisition of a New Loader

Mayor Phillips opened the meeting for public comments.

There being no public comments offered, Raffay motioned to close Public Hearing and adopt the ordinance.

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

c. Public Hearing and Adoption Ordinance 2024-03 - Capital Ordinance for Improvements to Henry Road

Mayor Phillips opened the meeting for public comments.

There being no public comments offered, Rose motioned to close Public Hearing and adopt the ordinance.

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

d. Public Hearing and Adoption Ordinance 2024-04 - Fixing Salary Ranges for Officers and Employees of the Township of Green

Mayor Phillips opened the meeting for public comments.

There being no public comments offered, Raffay motioned to close Public Hearing and adopt the ordinance.

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

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Abstentions: None

Absent: DeYoung, Qarmout

NEW BUSINESS:

a. Resolution 2024-83 - Capital Budget Amendment

Motion: Rose

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

b. Resolution 2024-80 - Bills List (02/29/2024 to 03/18/2024)

Motion: Raffay

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

c. Resolution 2024-81 - Release of Bond/Escrow - Block 18, Lot 62

Motion: Rose

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

d. Resolution 2024-82 - Awarding of Regional Cooperative Purchasing Contract to Jesco Inc, Through ESCNJ Contract ESCNJ #22/23-12 to Purchase Wheel Loader

Motion: Raffay

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

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- e. **Resolution 2024-85** - Authorize Memorandum of Understanding Between Green Township, Allamuchy-Green First Aid Squad and Green Township Volunteer Fire Department for the Use of Green Township Municipal Gasoline

Motion: Raffay

Seconded: Mayor Phillips

Discussion: None

Upon roll call vote:

Ayes: Raffay, Mayor Phillips

Nays: None

Abstentions: Rose

Absent: DeYoung, Qarmout

- f. **Minutes ready for approval** - March 18, 2024, regular meeting

Motion: Rose

Seconded: Raffay

Discussion: Raffay asked if a Committee member arrives late to a meeting, is the time reflected in the minutes. The Township Attorney stated that the arrival time is noted under the roll call.

Upon roll call vote:

Ayes: Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung, Qarmout

- g. **Minutes ready for approval** - March 18, 2024, Executive Session

Motion: Rose

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Mayor Phillips

Nays: None

Abstentions: Raffay, Rose

Absent: DeYoung, Qarmout

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

Memorial Bench Program - *We received an application to install a bench at EverGreen Park near the pavilion and the holiday tree. This is a surprise for the honoree with the exact location to be determined.*

Louis Bay Scholarship Competition - *No essays were received this year. The Township and schools need to publicize this competition more in the future. Mayor Phillips commented that the schools have the information, it depends on the students to apply.*

Green Township PTA 5K Run - *The PTA is looking to host a 5K run September 22, 2024, on school grounds using the school parking lot, fields, etc. and Township roads such as Mackerley, Eagles Nest and Green Farms Roads.*

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The Township Clerk distributed a map showing the proposed course. The Committee discussed the use of township roads and permitted a slightly amended route. The Committee would like more information such as the time of the event, expected attendees, plans to notify residents in the affected areas.

Sussex County Board of Taxation Seminar - April 12, 2024, at the Hampton Diner starting at 8:30 a.m. there will be a presentation concerning the Reassessment. If you would like to attend, please let the Deputy Clerk know as soon as possible so a reservation can be secured.

MATTERS FROM THE GOVERNING BODY: Rose had no report.

Raffay had no report.

Mayor Phillips had no report.

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney stated that an update was emailed today on affordable housing. It is expected the DCA should have numbers and affordable housing obligations in October 2024.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Not in attendance. The Township Clerk commented that the Superintendent of Public Works came in on the holiday to help get some computers setup with Planet Networks,

OPEN PUBLIC SESSION #2: Mayor Phillips opened the meeting for public comments. Phillip Schussler stated that he attended a Township Committee meeting a few months ago regarding RVs on properties and asked if the Township has addressed the situation yet. Mayor Phillips responded that the Township is in the process of reevaluating the Master Plan where these situations will be encompassed during the discussions.

Sheri Janoski thanked the Committee for having her back.

There being no further public comments offered, Mayor Phillips closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2024-04

- Contract Negotiations - Animal Control
- Litigation - In the matter of Sheri Janoski, CSC No. 2024-170
- Personnel - Receptionist Position

Rose motioned to enter Executive Session at 7:22 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 8:17 p.m.

Raffay motioned to close Executive Session and return to Open Public Session

Seconded: Rose

Discussion: None

All were in favor.

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 1, 2024

Mayor Phillips noted the next Township Committee Meeting is scheduled for Monday, April 15, 2024, at 7:00 p.m.

ADJOURNMENT:

Rose motioned to adjourn at 8:17 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: April 15, 2024

SECTION 2 - UPON ADOPTION FOR YEAR 2024
RESOLUTION 2024-84

Be it Resolved by the GREEN COMMITTEEPERSONS of the SUSSEX COUNTY, County of TOWNSHIP that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 2,947,479.52 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 43,331.93 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

Ayes	Nays	Abstained	
Phillips Raffay Rose			
Absent		Qarmout DeYoung	

SUMMARY OF REVENUES

1. General Revenues				
Surplus Anticipated	08-100	\$	600,000.00	
Miscellaneous Revenues Anticipated	13-099	\$	475,590.91	
Receipts from Delinquent Taxes	15-499	\$	100,000.00	
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	2,947,479.52	
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 42	07-195	\$	-	
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-	
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-	
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:				
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-	
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX				
Total Revenues	13-299	\$	4,123,070.43	

ORDINANCE NO. 2024-02
TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NEW JERSEY

BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF A NEW LOADER IN, BY AND FOR THE TOWNSHIP OF GREEN, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$205,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS

BE IT ORDAINED by the Township Committee of the Township of Green, in the County of Sussex, New Jersey, as follows:

Section 1. The Township of Green, in the County of Sussex, New Jersey (the "Township"), is hereby authorized to acquire new additional or replacement equipment and machinery consisting of a loader for the use of the Department of Public Works in, by and for the Township. Said improvement shall include all work, materials, and appurtenances necessary and suitable therefor.

Section 2. The sum of \$205,000 is hereby appropriated to the payment of the cost of making the improvement described in Section 1 hereof. Said sum so appropriated shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvement shall be made as a general improvement and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that (1) the making of such improvement (hereinafter referred to as "purpose")

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TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NEW JERSEY

is not a current expense of the Township, and (2) it is necessary to finance said purpose by the issuance of obligations of the Township pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the total estimated cost of said purpose is \$205,000, and (4) \$50,000 of said sum is to be provided by the down payment hereinafter appropriated to finance said purpose, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$155,000, and (6) the cost of said purpose, as hereinbefore stated, includes the aggregate amount of \$2,600, which is estimated to be necessary to finance the cost of said purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. It is hereby determined and stated that moneys exceeding \$50,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Township, are now available to finance said purpose. The sum of \$50,000 is hereby appropriated from such moneys to the payment of the cost of said purpose.

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COUNTY OF SUSSEX, STATE OF NEW JERSEY

Section 5. To finance said purpose, bonds of the Township of an aggregate principal amount not exceeding \$155,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 6. To finance said purpose, bond anticipation notes of the Township of an aggregate principal amount not exceeding \$155,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 7. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance, shall be payable not more than one year from its date, shall bear

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COUNTY OF SUSSEX, STATE OF NEW JERSEY

interest at a rate per annum as may be hereafter determined within the limitations prescribed by law, and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of the Township and attested by the Township Clerk or Deputy Township Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance, and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 8. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of fifteen years computed from the date of said bonds.

Section 9. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Township Clerk of the Township, and that such statement so filed shows that the gross debt of the Township, as defined in Section 43 of the Local Bond

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COUNTY OF SUSSEX, STATE OF NEW JERSEY

Law, is increased by this ordinance by \$155,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 10. Any funds received from private parties, the County of Sussex, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of said purpose shall be applied to the payment of the cost of said purpose or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for said purpose shall be reduced accordingly.

Section 11. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 12. The Township intends to issue the bonds or notes to finance the cost of the improvement described in Section 1 of this ordinance. If the Township incurs such costs prior to the issuance of such bonds or notes, the Township hereby states its

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COUNTY OF SUSSEX, STATE OF NEW JERSEY


reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this ordinance.

Section 13. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Township, and the Township shall levy ad valorem taxes upon all the taxable real property within the Township for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 14. This ordinance shall take effect twenty days after the first publication thereof after final passage.

ATTEST

TOWNSHIP OF GREEN



Mark Zschack, RMC
Township Clerk



Margaret Phillips
Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay						√
Rose	√		√			
Mayor Phillips			√			

ORDINANCE NO. 2024-02
TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NEW JERSEY

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout						√
Raffay		√	√			
Rose	√		√			
Mayor Phillips			√			

INTRODUCED: March 18, 2024
ADOPTED: April 1, 2024

ADVERTISED: March 22, 2024
ADVERTISED: April 5, 2024

ORDINANCE NO. 2024-03

TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

**CAPITAL ORDINANCE FOR IMPROVEMENTS TO HENRY ROAD, BY
THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW
JERSEY, APPROPRIATING THE TOTAL OF \$322,000.00, OF WHICH
\$20,000.00 IS FROM THE GENERAL CAPITAL-CAPITAL IMPROVEMENT
FUND, \$127,804.00 GENERAL CAPITAL FUND BALANCE, AND \$174,196.00
FROM NJDOT 2023 MUNICIPAL AID PROGRAM**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
GREEN, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvements to Henry Road, is hereby authorized as general improvements to be made or acquired by the Township of Green, New Jersey. For the said improvements or purposes stated in said Section 2, there is hereby appropriated the total sum of \$322,000.00; with \$20,000.00 from monies available in the General Capital – Capital Improvement Fund, \$127,804.00 General Capital Fund Balance of the Township, and \$174,196.00 in funding being provided by the New Jersey Department of Transportation’s (NJDOT), Fiscal Year 2023 Municipal Aid Program

Section 2. The improvements hereby authorized and the purpose for which said appropriation is made are for the improvement of Henry Road, in the Township of Green.

Section 3. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

Section 4. The following additional matters are hereby determined, declared, recited, and stated:

(a) The said purposes described in Section 2 of the capital ordinance are capital expenses and are each a property or improvement which the Township may lawfully acquire or make as a general

ORDINANCE NO. 2024-03
TOWNSHIP OF GREEN, COUNTY OF SUSSEX

improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is fifteen (15) years.

Section 5. This ordinance shall take effect after publication after final adoption, as provided by law.

NOTICE

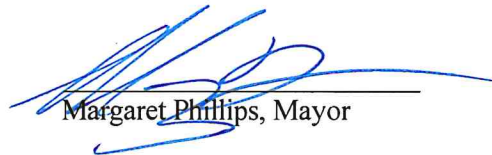
The above-entitled Ordinance was introduced and passed at first reading by the Green Township Committee at a meeting held on March 18, 2024, and after publication and a public hearing was finally adopted by the Green Township Committee at a meeting held on April 1, 2024.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX



Mark Zschack, RMC, Township Clerk



Margaret Phillips, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay						√
Rose		√	√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout						√
Raffay		√	√			
Rose	√		√			
Mayor Phillips			√			

INTRODUCED: March 18, 2024
ADOPTED: April 1, 2024

ADVERTISED: March 22, 2024
ADVERTISED: April 7, 2024

**ORDINANCE NO. 2024-04
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ**

**“AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES
OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX
AND STATE OF NEW JERSEY”**

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2024, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Member, Township Committee	\$ 0.	\$ 2,000.
Mayor, Township Committee	0.	2,500.
Municipal Clerk/Registrar	45,000.	135,000.
Deputy Clerk	15,000.	40,000.
Deputy Registrar	3,000.	7,500.
Deputy Clerk/Deputy Registrar	10,000.	65,000.
Receptionist	7,500.	35,000.
Clerk/Typist	2,000.	50,000.
Chief Financial Officer/Treasurer	25,000.	110,000.
Tax Assessor	25,000.	60,000.
Certified Property Lists (Tax Assessor)	2,000.	5,500.
Tax Collector/Tax Search Officer	25,000.	56,000.
Fire Prevention Official	0.	5,000.
Municipal Department Head (DPW Manager)	25,000	92,000.
Secretary Board/Committee	3,500.	60,000.
Court Treasurer	1,000.	5,000.
Animal Control Officer	3,000.	12,000.

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

POSITION	MIN. PER HR	MAX. PER HR
Supervisor Roads	\$ 20.00	\$ 50.00
Road Foreman	N.J. Min. Wage	40.00
Senior Road Repairer	N.J. Min. Wage	35.00
Road Repairer	N.J. Min. Wage	40.00
Superintendent of Public Works	30.00	45.00
Laborer	N.J. Min. Wage	30.00
Mechanic/Road Repairer	N.J. Min. Wage	35.00
Park Attendant	N.J. Min. Wage	75.00
Building Maintenance Worker/Messenger	N.J. Min. Wage	30.00
Grant Writer	N.J. Min. Wage	35.00
Clerk/Typist	N.J. Min. Wage	25.00
Tax Collector	20.00	40.00
Secretary Board/Committee	N.J. Min. Wage	30.00
Zoning Officer	N.J. Min. Wage	45.00
Seasonal/Road Repairer	N.J. Min. Wage	30.00

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TOWNSHIP OF GREEN, COUNTY OF SUSSEX, NJ

POSITION	MIN. PER HR	MAX. PER HR
Seasonal/Truck Driver	N.J. Min. Wage	\$ 30.00
Recreation Director	N.J. Min. Wage	25.00
Seasonal/Recreation Sr. Counselors	N.J. Min. Wage	15.00
Seasonal/Lawn Maintenance	N.J. Min. Wage	20.00
Seasonal/Recreation Property Maintenance	N.J. Min. Wage	25.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Grant Administrator (stipend)	500	\$ 3,000.
Certified Recycling Coordinator (stipend)	500	5,000.
Inspector (per smoke cert inspection)	20.00	80.00
Emergency Management Coordinator (stipend)	.00	5,000.
Emergency Management Coordinator (per diem with Township Committee approval)	.00	250.
Deputy Emergency Management Coordinator (stipend)	.00	1000.
Secretarial (per meeting for attendance at Township Committee, Land Use Board, Open Space, Recreation, Environmental and other miscellaneous meetings)	40.00	100.
Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator (stipend)	500.	1,500.
Seasonal/Recreation – other special programs	250.	1,500.
Alternate Deputy Registrar (stipend)	500.	1,000.
Fleet Manager (Stipend)	.00	3,000
Clean Communities Coordinator (stipend)	500.	1,200.
Special Project (per project)	100.	10,000.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided

ORDINANCE NO. 2024-04
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, NJ

by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable

pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

NOTICE

The above-entitled Ordinance was introduced and passed at first reading by the Green Township Committee at a meeting held on March 18, 2024, and after publication and a public hearing was finally adopted by the Green Township Committee at a meeting held on April 1, 2024.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX



Mark Zschack, RMC, Township Clerk



Margaret Phillips, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay						√
Rose	√		√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout						√
Raffay	√		√			
Rose		√	√			
Mayor Phillips			√			

INTRODUCED: March 18, 2024
ADOPTED: April 1, 2024

ADVERTISED: March 22, 2024
ADVERTISED: April 7, 2024

**RESOLUTION 2024-80
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

BILLS LIST (02/29/2024 to 03/18/2024)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 02/29/2024 to 03/18/2024 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 1, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 1, 2024.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout						√
Raffay	√		√			
Rose		√	√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/01/2024 For bills from 02/29/2024 to 03/18/2024

Check#	Vendor	Description	Payment	Check Total
.594	1940 - Amazon	PO 16452 2024 - Giant Yard Games for Outdoor Even	306.95	
		PO 16456 Portable Sound Equipment-Land Use Meetin	1,269.53	1,576.48
12595	2076 - Atlantic Communications Electronics Inc	PO 16285 Radios 2024	711.00	711.00
12596	1908 - Brady & Correale, LLP	PO 16416 Land Use Board Legal Services	27.00	27.00
12597	2241 - Gannett New York-New Jersey LocaliQ	PO 16318 Legal Ads	18.66	
		PO 16318 Legal Ads	297.20	315.86
12598	1380 - Garden State Labs Inc.	PO 16406 Water Testing MB 2024	100.00	100.00
12599	528 - Griffith-Allied Trucking LLC	PO 16359 Gasoline Deliery 2024 Acct 10-7199868	730.41	730.41
12600	120 - Harold E. Pellow & Associates, Inc.	PO 15973 Creek Rd I & II Engineering Design & Ins	187.88	
		PO 16379 Lake Tranquility Dam	663.25	
		PO 16407 Lake Tranquility Dam	3,366.39	4,217.52
12601	188 - Home Depot Credit Services	PO 16295 Supplies, Hardware, Small Tools 2024	329.00	329.00
12602	108 - Honeywell International Inc.	PO 16271 2024 Contract Acct#530721	1,995.87	1,995.87
12603	2059 - Institute for Professional Development	PO 16457 Webinar 2024 -Linda DiLorenzo	50.00	50.00
12604	1632 - Laddey, Clark & Ryan LLP	PO 16476 February 2024 Legal Services	3,247.00	3,247.00
12605	1153 - Lowe's	PO 16292 Hardware, Small Tools & Supplies	110.04	110.04
12606	109 - Montague Tool & Supply Co, Inc.	PO 16291 Small tools and Supplies	176.34	176.34
12607	98 - NJ Dept of Health and Senior Svs	PO 16437 Dog License fees	165.60	165.60
12608	2187 - Planet Networks, Inc.	PO 15766 Business Fiber internet	13,820.00	13,820.00
12609	2187 - Planet Networks, Inc.	PO 16444 Internet/network/telephones - 1/01/2024-	1,679.10	1,679.10
12610	2187 - Planet Networks, Inc.	PO 16445 Internet/network/telephones - 2/01/2024-	1,679.10	1,679.10
12611	2187 - Planet Networks, Inc.	PO 16446 Internet/network/telephones - 3/01/2024-	1,679.10	1,679.10
12612	2141 - Primepoint, LLC	PO 16308 Time & Labor Management Program 2024	122.00	122.00
12613	2016 - Schenck, Price, Smith & King, LLP	PO 16307 Tax Appeals 2024	260.40	260.40
12614	1896 - SeptiCare	PO 16356 Portable Toilet Rental & Service 2024	175.00	175.00
12615	1210 - SK Paper Shred Inc.	PO 16391 DOCUMENT SHREDDING	69.99	69.99
12616	866 - Space Farms, Inc	PO 16343 Deer Carcass Removal Service 2024	29.00	29.00
12617	123 - Staples Advantage	PO 16473 March 2024 Office Supplies	250.34	250.34
12618	1152 - Statewide Insurance Fund	PO 16411 Workers Compensation/All Lines Insurance	37,216.00	37,216.00
12619	624 - Suburban Propane	PO 16358 Propane-Municipal Building Acct 2232-1059	1,559.62	
		PO 16404 Propane-DPW Bulding Acct 2232-105941	1,113.70	2,673.32
620	114 - Sussex County MUA	PO 16346 Solid Waste Disposal/Household 2024	2,771.30	2,771.30
12621	2009 - The Canning Group, LLC	PO 16267 QPA 1/01/2024-12/31/2024	458.33	458.33
12622	2078 - UniFirst Corporation	PO 16305 Uniform Rentals 2024	146.41	
		PO 16305 Uniform Rentals 2024	292.82	439.23
12623	1236 - W.W.Grainger Inc.	PO 16287 Supplies, Samll Tools, Hardware 2024	153.36	153.36
12624	75 - Weldon Quarry Co., LLC	PO 16341 Asphalt & Cold Patch 2024	158.00	158.00
TOTAL				77,385.69
Total to be paid from Fund 01 CURRENT FUND		76,943.56		
Total to be paid from Fund 02 FEDERAL & STATE GRANTS		69.99		
Total to be paid from Fund 04 GENERAL CAPITAL		187.88		
Total to be paid from Fund 12 ANIMAL FUND		165.60		
Total to be paid from Fund 22 OPEN SPACE TAX		18.66		
		77,385.69		

Checks Previously Disbursed

9999	Payroll Account	2/29/2024	43,897.95	2/29/2024
9999	Treasurer, State of NJ/2003	PO# 16420 NJDEP Loan-Lk Tranquility Dam	13,742.34	3/04/2024
9999	Treasurer, State of NJ/2003	PO# 16421 NJDEP Loan-Lk Tranquility Dam	19,279.23	3/04/2024
9999	State of NJ Div of Pensions/Benefit	PO# 16372 Retired - Health Insurance	9,344.82	3/08/2024
9999	State of NJ-Division of Pensions	PO# 16373 Active - Health/Dental Insurance	14,409.45	3/08/2024
9999	Payroll Account	PO# 16464 PERS Annual Employer Contribution	128,184.00	3/11/2024
9999	Green Twp Board of Education	PO# 16402 School Tax	865,000.67	3/11/2024
9999	Payroll Account	3/15/2024	39,879.73	3/12/2024
9999	Payroll Account	3/28/2024	44,692.21	3/18/2024
12591	JCP& L	PO# 16465 February Electic Bill 2024	321.02	3/14/2024
12592	Verizon Wireless	PO# 16430 Modem-OEM 2023	38.01	3/14/2024

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/01/2024 For bills from 02/29/2024 to 03/18/2024

Check#	Vendor	Description	Payment	Check Total
12555	Verizon Wireless	PO# 16433 DPW CELL SERVICE 2024	393.03 3/14/2024	

				1,179,182.46

Totals by fund	Previous Checks/Voids	Current Payments	Total
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Fund 01 CURRENT FUND	1,179,182.46	76,943.56	1,256,126.02
Fund 02 FEDERAL & STATE GRANTS		69.99	69.99
Fund 04 GENERAL CAPITAL		187.88	187.88
Fund 12 ANIMAL FUND		165.60	165.60
Fund 22 OPEN SPACE TAX		18.66	18.66
-----	-----	-----	-----
BILLS LIST TOTALS	1,179,182.46	77,385.69	1,256,568.15
			=====

**RESOLUTION 2024-81
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

RELEASE OF BOND / ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond/escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
18	62	Samuel Diaz 15 Woodfield Rd 14-288-30-2006-00	\$713.05

DATED: April 1, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 1, 2024.



Mark Zschack, RMC, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Di Lorenzo, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout						√
Raffay		√	√			
Rose	√		√			
Mayor Phillips			√			

RESOLUTION 2024-82
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NEW JERSEY

**AWARDING OF REGIONAL COOPERATIVE PURCHASING CONTRACT TO JESCO
INC. THROUGH ESCNJ CONTRACT ESCNJ# 22/23-12**

WHEREAS, as per N.J.S.A. 40A:11-10 et. Seq., and N.J.A.C 5:34-1.1 et. Seq., the Township of Green may by resolution, and without advertising for bids, or obtaining quotations, purchase any goods or services under the Educational Services Commission of New Jersey State Approved Co-Op #65MCESCCPS, cooperative contract; and

WHEREAS, the Educational Services Commission of New Jersey State Approved Co-Op #65MCESCCPS, has authorized cooperative contract with Jesco Inc., 1260 Centennial Ave., Piscataway, N.J., extended to local units extended through February 21, 2025, through ESCNJ 22/23-12: and

WHEREAS, Jesco Inc., 1260 Centennial Ave., Piscataway, N.J. has provided for quoted price based upon contract ESCNJ 22/23/-12 of \$202,447.00 for a front loader model 624 P Wheel Loader and accessories within the Township of Green: and

WHEREAS, the Chief Financial Officer has certified that funds are available in the amount of \$202,447.00 from:

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified within the following account:

Account: 04-215-55-911-020 \$202,447.00

CFO Signature: 

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Green, authorizes the Mayor to enter into, and execute a contract with Jesco Inc., 1260 Centennial Ave., Piscataway, N.J., based upon contract ESCNJ 22/23/-12 quoted price of \$202,447.00 for a front loader model 624 P Wheel Loader and accessories within the Township of Green.

DATED: April 1, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 1, 2024.



Mark Zschack, RMC, Township Clerk

RESOLUTION 2024-82
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NEW JERSEY

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout						√
Raffay	√		√			
Rose		√	√			
Mayor Phillips			√			

**RESOLUTION 2024-85
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**“RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING
BETWEEN GREEN TOWNSHIP, ALLAMUCHY-GREEN FIRST AID SQUAD AND
GREEN TOWNSHIP VOLUNTEER FIRE DEPARTMENT
FOR THE USE OF GREEN TOWNSHIP MUNICIPAL GASOLINE”**

WHEREAS, the Township of Green (“Township”) would like to enter into a Memorandum of Understanding with the Allamuchy-Green First Aid Squad (“Squad”) and the Green Township Volunteer Fire Department (“Fire Department”) concerning the permitted use of the Township’s municipal gasoline; and

WHEREAS, the Township has agreed that the use of municipal gasoline will be used by the Squad and the Fire Department as set forth in the attached Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Green, in the County of Sussex, State of New Jersey, that it hereby authorizes the Mayor to enter into and execute the Memorandum of Understanding between the Township, the Squad and the Fire Department for the use of the Township’s municipal gasoline.

DATED: April 1, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 1, 2024.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout						√
Raffay	√		√			
Rose					√	
Mayor Phillips		√	√			

**RESOLUTION ES2024-04
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:
 Personnel Contract Negotiation Real Property
 Public Safety Litigation/Potential Litigation Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: April 1, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 1, 2024.



 Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout						√
Raffay		√	√			
Rose	√		√			
Mayor Phillips			√			